

**POSITION: EMT Basic – Part Time**  
**DEPARTMENT: Emergency Management**  
**Grade: 24**  
**Starting Salary: \$16.7938 per hour**  
**Posted: August 25, 2023**  
**Closing Date: Until Filled**



### **GENERAL DEFINITION OF WORK**

Performs skilled technical work providing Basic level emergency medical care, maintaining records and files, preparing reports, and related work as apparent or assigned. Work is performed under the moderate supervision of the EMT Paramedic Supervisor.

### **Qualification Requirements**

*To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable an individual with disabilities to perform the essential functions.*

### **ESSENTIAL FUNCTIONS**

- Provides emergency and non-emergency care to residents and visitors of the County; operates equipment and administers first aid; transports victims to emergency care facility; documents findings.
- Responds to emergency calls which might require advanced life support.
- Provides emergency medical care in accordance with established guidelines and written and verbal instructions from physicians.
- Determines extent of illness or injury and establishes priorities for required care.
- Transmits vital patient information and telemetry data to receiving medical care facility.
- Observes patient in route and administers additional care as needed.
- Completes and files documentation on calls.
- Inspects and performs preventive maintenance on assigned apparatus and equipment; assists in cleaning station and grounds.
- Participates in continuing education activities and maintaining certification hours.

### **KNOWLEDGE, SKILLS AND ABILITIES**

General knowledge of the principles and techniques of emergency care, including diagnosis, proper treatment and automobile extraction and transportation; general knowledge of the reading of electrocardiograms; general knowledge of the principles of anatomy, physiology and chemistry in relation to the respiratory and circulatory systems; general knowledge of the street system and geography of the County; ability to understand and follow oral and written instructions; ability to keep simple records and prepare reports; ability to establish and maintain and maintain effective working relationships with associates and the general public.

### **EDUCATION AND EXPERIENCE**

High school diploma or GED and minimal experience as an Emergency Medical Technician/Basic, or equivalent combination of education and experience.

## **PHYSICAL REQUIREMENTS**

This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 50 pounds of force and occasional exertion of up to 100 pounds of force; work regularly requires speaking or hearing, using hands to finger, handle or feel and repetitive motions, frequently requires stooping, kneeling, crouching or crawling, reaching with hands and arms, pushing or pulling and lifting and occasionally requires standing, walking, sitting, climbing or balancing and tasting or smelling; work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision; vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly; hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound; work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, operating machines, operating motor vehicles or equipment and observing general surroundings and activities; work regularly requires exposure to outdoor weather conditions and exposure to bloodborne pathogens and may be required to wear specialized personal protective equipment, frequently requires exposure to toxic or caustic chemicals and occasionally requires working in high, precarious places, exposure to fumes or airborne particles and exposure to the risk of electrical shock; work is generally in a moderately noisy location (e.g. business office, light traffic).

## **SPECIAL REQUIREMENTS**

- Possession of North Carolina EMT Basic and CPR certifications upon hire.
- Valid driver's license.

## **HOW TO APPLY:**

Applicants must register online or in person with NCWorks. A State application (PD-107) is required and may be obtained at and submitted to the

NC Works Career Center

23 Macon Avenue

Franklin, N.C.

### ***Mail to:***

5 West Main Street

Franklin, NC 28734

and must be submitted on or before the closing date. **Online applications are not available.** Please include 3 references with contact information and a valid email address for all correspondence from the employer to the applicant. Resumes will not be considered.

## **AN EQUAL OPPORTUNITY EMPLOYER/ADA EMPLOYER**

**All prospective employees are subject to a criminal background check**